



# Safety & Security

## Fire Safety

### Smoke Detectors

Smoke detectors have been fitted in your home and will activate if there is a fire. They have battery back-up to ensure safe operation in the event of a power failure.

Your Management Team will check the operation of your alarms every three months. The batteries in the detectors will be changed by Tunstall, as required.

Smoke detectors have also been installed in the shared areas, as well as alarm points, which can be used to manually activate the alarm system. Please be aware that the detectors will be tested on a weekly basis; the day and time will be communicated to you.

### Fire Doors

Please ensure that doorways are unobstructed and fire doors remain closed, especially at night. This includes apartment front doors, but not doors on automatic release.

### Assembly Point

If you need to leave in the event of a fire, please proceed to the assembly area via the nearest fire exit. At Tudor Rose Court, the assembly area is in the car park.

## In An Emergency

For your safety, a 'stay put' policy is in operation at Tudor Rose Court. This means that if the fire alarm sounds when you are in your home, unless your home is affected by heat or smoke, you should stay where you are until advised to do otherwise. If the communal alarm sounds, the lift will come to the ground floor and the doors will open. It will not move until the system has been reset.

### If the fire alarm sounds...

- Don't leave your apartment unless your home is affected by heat or smoke, or you are advised to do so by the Estate Manager, Duty Manager, a firefighter or other responsible person
- Put on your shoes or slippers, and find a coat or warm clothing and any essential medicines to take with you

### If the fire is in your apartment...

- Leave your apartment, closing the door behind you. Please don't lock the door
- Don't take any personal possessions other than essential medicines
- Proceed to the assembly area
- Don't use the lift or intercom
- Wait for the Estate Manager, duty member of staff, or emergency personnel; please don't try to find them
- Don't go back into the building until you're told it's safe to do so

### If you're not in your apartment when the alarm sounds...

- Proceed to the assembly area
- Don't use the lift
- Wait for the Estate Manager, Duty Manager, or emergency personnel; please don't try to find them
- Don't go back into the building until you're told it's safe to do so